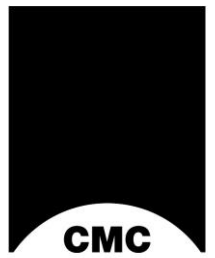


Intern Position Description



Department: Zoology Collection

Intern Title: Zoology Curator Intern

Purpose: Assist Zoology Curatorial staff with collections management tasks while learning curatorial methods applicable to different types of biological collections.

Background: Cincinnati Museum Center's Zoological Collections date back to the mid-19th century and encompass seven main areas of taxonomic organization. There are three areas of invertebrate collections: entomology, malacology and arachnology, and four areas of vertebrate collections: ichthyology, herpetology, mammalogy and ornithology, with smaller collections for other arthropods (crustaceans) and modest botanical and mycology collections. Together these collections total approximately 250,000 specimens. These collections vary significantly in their scientific importance, use, scope and geographic coverage. Geographic scope of these collections is centered primarily around the Ohio Valley but with significant vertebrate material from the Philippines, a raptor collection global in scope, amphibians from the Southern Appalachians and important malacological material from the Caribbean and Pacific. Because the zoology collection comprises specimens representing a broad swath of the animal kingdom the nature of the material is highly diverse, ranging from dried shells and skeletal material to round skins, pinned insects, fluid preserved whole specimens and genomic resources.

Location: Geier Collections and Research Center, 760 West Fifth St, Cincinnati, OH

Key Responsibilities: Help prepare specimens for incorporation into collection

- Catalog and label specimens in the collection
- Enter catalog information into digital databases
- Conduct specimen inventory
- Work will be performed in multiple taxonomic areas including Entomology, Herpetology, Ornithology, and Mammalogy, with dry and fluid-preserved specimens
- Other work to be assigned in assistance of Zoology Curator

Requirements:

- Current College/University student
- Excellent attention to detail
- Good organizational abilities
- Interest in zoology, biology, or related field
- Possess a basic knowledge of zoology or a related field
- Familiar with spreadsheet databasing (Excel)

Reports To: Heather Farrington, Zoology Curator

Length of Appointment: 10 weeks

Time Commitment: 20 hrs/week (hours available M-F, 9am-5pm)

Benefits:

- Free admission to all permanent CMC exhibits and access to the National Underground Railroad Freedom Center

Intern Position Description

- Free parking at Cincinnati Museum Center locations
- Discounts at food locations
- Invitations to select exhibit previews, special events and lectures
- Professional development, training opportunities and work experience

Dress Code: Long pants and closed-toe shoes must be worn during the majority of the tasks to be performed during this internship. Attire should be neat, but due to the nature of the work, casual clothing is expected.

Age Requirement, if any:

Eligible candidates considering an internship are defined as individuals who meet one or more of the following criteria:

- currently enrolled as an undergraduate student
- have graduated within the past year
- are currently enrolled in graduate school