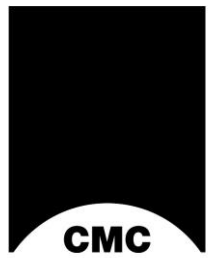


## Intern Position Description



**Department:** Community Engagement and Programs – Museum Camps

**Intern Title:** Summer Museum Camps Photography Intern

**Purpose:** The Summer Museum Camps Photography Intern will work throughout the summer to photograph and otherwise document Museum Camps. This position will work at Union Terminal as well as at satellite camp locations and field trip locations to capture camper experiences.

**Background:** Cincinnati Museum Center's Museum Camps inspire students in grades Kindergarten through Eight to learn more about the world through educational, engaging and meaningful experiences. From dinosaurs to roller coasters, pop culture to robotics, and space to toy making, Museum Camps cover a wide variety of topics through week- and day-long camps.

**Location:** Cincinnati Museum Center, 1301 Western Ave., Cincinnati, Ohio, and satellite camp locations.

**Key Responsibilities:**

- Photograph and otherwise document camp experiences at Union Terminal, satellite camp locations, and on field trips to Kings Island, Coney Island, Big Bone Lick State Park, Hahn Site Field School, etc.
- Organize and edit files to be shared with camper families and for internal and marketing purposes.
- Coordinate with Social Media team to promote the Museum Camp program online.
- Other duties as assigned, including photographing other Community Engagement programs such as STEM Girls, Birthdays, and CurioCity.

**Requirements:**

- Possess High School Diploma.
- A degree, or working towards a degree, in Marketing, Photography, Fine Arts or related field preferred.
- Experience photographing events and/or programs preferred.
- Familiar with editing software and experience organizing electronic files.
- Working knowledge of Microsoft Office Suite.
- Possess an outgoing personality and interact with children well.
- Experience working with children in an educational or day camps setting is a plus.
- Knowledge of Cincinnati Museum Center is a plus.
- Reliable daily transportation.

**Reports To:** Kim Martin, Manager of Museum Camps

**Length of Appointment:** May 21-August 16, 2019

**Benefits:**

- Free admission to all permanent CMC exhibits and access to the National Underground Railroad Freedom Center
- Free parking at Cincinnati Museum Center locations
- Discounts at food locations
- Invitations to select exhibit previews, special events and lectures

## **Intern Position Description**

- Professional development, training opportunities and work experience

**Dress Code:** Casual – Business Casual

**Age Requirement, if any:** Over 18 years old

Eligible candidates considering an internship are defined as individuals who meet one or more of the following criteria:

- currently enrolled as an undergraduate student
- have graduated within the past year
- are currently enrolled in graduate school